

International Baccalaureate Schools of Michigan (IBSOM)
General Meeting Minutes
June 3, 2008

Members Present:

Ric Perry, Ed.D, President	Sally Dunlop, At-Large
Lynne Nagy, Vice President	Molly David
Nancy Pederson, DP Vice President	Chris Delgado
Jason Rubel, MYP Vice President	Sarah Fairman
Jean Ramseyer, PYP Vice President	Randy Goyal
Susan Wooden, Secretary	Brenda Kambakhsh
Denise Bresson, Treasurer	Linda Trepanier
Suzy O'Hara, At-Large	

Opening Remarks & Introductions:

President, Ric Perry called the General Meeting to order at 9:10 AM. He presented members with a brief overview of the Second Annual IBSOM Symposium, which occurred in Bloomfield Hills at the Gary Doyle Center for Professional Development on June 2, 2008. Approximately 150 people attended the event and all sessions were well-received. Jason Rubel and Jean Ramseyer were commended for their organizational efforts involved in hosting the event in Bloomfield Hills.

Treasurer, Denise Bresson proceeded with a networking activity, which offered participants an opportunity to familiarize themselves with each other. After brief introductions, including name, title, and status on IB programming in their districts, participants enjoyed discussing characteristics they had in common; recording them on a Venn diagram; and reporting results to the whole group.

MOTION: Minutes from the November 8, 2007 General Meeting were approved with a motion from Lynne Nagy and support from Sarah Fairman.

Perry distributed a document outlining IBSOM's purpose, which is summarized below:

IBSOM has formed to support schools in Michigan through the application process; through sharing expertise as member schools; and through creating an environment conducive to the continued growth of our students. As a regional association, IBSOM will work:

- to improve university recognition
- to spur legislative action in support of our work with students
- to serve as a liaison with the state Department of Education
- to offer symposia and information sessions on a variety of topics concerning the Primary Years Program, the Middle Years Program, as well as the Diploma Program

Name Change / New Logo:

President Perry explained the change to our current IBSOM logo, as a result of his attendance at the Regional Directors Meeting in Toronto. He advised that the IB North America organization is a separate legal entity from IB. In order for IBSOM to get licensed, we must comply with a five-page, *IB Cooperation and License Agreement*, copyright 2008. The license agreement maintains very specific rules about logo design

on Page 1. IBSOM's title must be followed by the words, "an Association of International Baccalaureate World Schools." Visit www.ibo.org/copyright/ under "Annex B: Rules and Policy for Use of the Intellectual Property of the IB Organization" for more information.

IBSOM Web Site Progress & Proposal:

Denise Bresson reported on the IBSOM Web site. She proposed that approximately \$500 be spent to provide our organization with an IBSOM Web site technician to keep the site current. Members expressed positive support for this expenditure.

MOTION: Suzy O'Hara moved to spend up to \$500 for an IBSOM Web site technician. Jean Ramseyer supported the motion. The motion passed unanimously.

Treasurer's Report:

Treasurer Bresson advised that the 6-2-08 Symposium revenue totaled to \$73,016; although, there are still expenses to pay. Perry explained that the Michigan Association of Secondary School Principals (MASSP) charged a \$16.00 electronic registration fee, per Symposium participant.

Bresson further explained that she had a meeting with an attorney from the FLIPS organization who filed IBSOM's taxes and that the process was flawless. She stressed the importance of keeping a spreadsheet on expenses and that detailed record keeping is a priority. Perry is procuring a professional auditor to conduct a review, explaining that it's a sound practice. Bresson stated that, as a non-profit 503 B organization, we must keep all receipts and payables. Perry reinforced the importance of setting up processes for this new organization. Sally Dunlop inquired about what IBSOM will do with increased profits as the organization grows. Perry addressed appropriate ways to spend revenue, which are listed in our Bylaws. Bresson advised that, if we become an IB workshop provider, we'll spend revenue on presenters and workshop expenses. Perry expressed that IBSOM will continue trying to be resourceful and affordable for symposium participants. He encouraged people to provide input about our events. IBSOM will use that feedback to improve our processes.

Sandy Terbrack, from Heritage High School in Saginaw, inquired about our voting membership asking if everyone is allowed to vote at IBSOM General Meetings. Perry clarified that, currently, each IB program (approved or not) within each district, is equal to one vote at our General Meetings. Jason Rubel stressed that this clarification is important as we get deeper into our business. Discussion ensued about how voting procedures might occur (i.e. preventing a large district from being allowed to vote more times than other school districts). One suggestion was for us to vote by level PYP, MYP, DP. IBSOM is in the process of investigating how other regional organizations handle voting procedures.

Bresson reported that MASSP recommends we charge a minimal annual dues to maintain consistent IBSOM membership data. The process would legitimize our organization by providing names, contact information, and feedback. Sarah Fairman expressed that a \$25.00 fee per person is worth the information that member schools would receive from their membership. Perry explained that school administrators and level coordinators

would be appropriate members or those who represent each district at General Meetings. Bresson agreed to create a form and communicate this to Michigan schools.

MOTION: Lynne Nagy moved to establish a Membership Fee of \$25.00 per person. Randy Goyal, from Novi High School, supported the motion, which passed unanimously.

College Recognition:

President Perry briefed members about a discussion he had with Michael Boulus, Executive Director Presidents Council, State Universities of Michigan. Perry organized a meeting with Boulus in Lansing on Friday, March 21, 2008, which included himself, Lynne Nagy, Burt Okma, and Susan Wooden.

Perry also spearheaded an opportunity for Sandra Wade Pauley to speak to all Michigan university presidents. The presidents were extremely receptive to IB initiatives and were asked to consider recognition policies, preferred housing programs, and specific counseling for IB students. Perry announced that we will follow-up with them and send them our literature. Perry explained that the best recognition policies for IB students are at the University of Michigan and Michigan State University. He advised that IBSOM will send a recognition policy, for consideration, to all 14 Michigan universities. Private colleges will be a future focus. Perry continued, "They're willing to listen and work with us. We'll look into hosting a booth at the Alma College Fair in the future."

Update on College Courses at Oakland University:

Lynne Nagy announced that Oakland University offers Masters Degree, Level I IB Teacher Award (with a Masters in Curriculum) preparation courses. Twenty credits toward a Masters Degree can be earned over two weekends. Currently, IBSOM members, Lynne Nagy, Jason Rubel, Jean Ramseyer, and Burt Okma teach for Oakland University. Teacher candidates are paired with a mentor; some courses are very subject specific.

2008-2009 Symposia & General Meetings:

Sally Dunlop spoke about Michigan Future: A New Agenda for a New Michigan at www.michiganfuture.org funded by Mott. She advised that IB addresses every recommendation in the document. Dunlop will make contact with key representatives to ensure that they know about IBSOM.

Bresson facilitated discussion about next year's Symposia. The following ideas for sessions were discussed:

- Nuts & Bolts of IB Programming: where to start; administratively budgeting a program; marketing; getting program approved locally and with IB; dealing with Board of Education politics
- Writing a PYP Planner
- Fifth Grade Exhibition
- Recipe cards for how to be a coordinator
- More subject-specific sessions with specific courses
- Continue to offer introductory sessions
- Continue to offer unit and assessment design
- Writing an MYP Planner

- Role of Media Specialist and/or Technology Integration Specialist in DP
- International Mindedness
- Learner Profile in program
- IB requirements as aligned with MEAP/GLCE's/MMC HSCE's
- Making Interdisciplinary Connections
- Role of Specialists in PYP Encore

Dates:

Third Annual IBSOM Symposium = Monday, November 10, 2008

Third Annual IBSOM General Meeting = Tuesday, November 11, 2008

Fourth Annual IBSOM Symposium = Monday, June 1, 2009

Fourth Annual IBSOM General Meeting = Tuesday, June 2, 2009

IBSOM members are investigating a variety of potential sites including Midland, Oakland Schools, Oakland University, and Saginaw Conference Center, among others. At least six large rooms are needed. Jason Rubel suggested utilizing one large room for a morning kick-off. Perry reminded members that it's healthy for the organization to continually move the event around the state of Michigan.

Election of Officers:

President Perry explained the IBSOM Bylaws, which reflect that Executive Board members are elected for two-year renewable terms and that, for the *first* IBSOM Executive Board, the initial term for the President, Secretary, and one At-Large member shall be one year so as to provide a staggering of terms for elected leadership. He announced that DP Vice President, Nancy Pederson is retiring and will not be involved in the future.

MOTION: Lynne Nagy moved to fill Pederson's position and nominated Linda Trepanier to fill in the remainder of Pederson's term. Jason Rubel supported motion. Motion passed unanimously.

Bresson suggested that our current officers continue in their positions for one more year to offer a firm foundation for this newly created organization. The group felt that IBSOM has provided momentum and support for everyone and agreed that this will provide the organization with greater consistency.

MOTION: Brenda Kambakhsh moved to suspend IBSOM Bylaws to allow current Executive Board members to remain in place for one more year. Randy Goyal supported the motion, which passed unanimously.

Afternoon Break-out Sessions:

Participants divided themselves according to program level. PYP and MYP met together and DP met separately. A *Suggested Topics of Discussion* listing was distributed to each person; each group designated a facilitator and recorder; and the two groups reported out afterwards.

Revisiting Our Mission:

The group re-examined IBSOM's four, *Achieving Our Mission* work groups, which will continually address the following categories:

Work Group 1: Improve university recognition

- We've increased the awareness of Chief Academic Officers and MDE
- University Presidents Council in our camp
- IBNA's support to interact with universities
- Follow-up individually with universities
- Send recognition policies
- Give sample recognition policies
- SL courses deserve recognition
- IBSOM will try to work with universities that our students attend

Work Group 2: Spur legislative action in support of our work

- Sam Sanicropie, former Saline Superintendent, is a good key contact

Work Group 3: Serve as a liaison of MDE

- Try to get them to consult us before, or in conjunction with, changing standards.
- Communicate with them about state standards not aligning with IB (i.e. social studies). We'll continue teaching IB standards/curriculum.
- Continue to get them to look at/accept IB Diploma as the Michigan Diploma

Work Group 4: Offer symposia and training in PYP, MYP, DP

- Bloomfield's International Academy is already certified to be an orientation provider.
- Perry will contact the new Regional Director at IB of North America.

President Perry thanked members for all of their hard work over the last year and those who facilitated sessions at the Second Annual IBSOM Symposium.

MOTION: Linda Terpanier moved to adjourn the meeting with support from Susie O'Hara. The motion passed and the meeting was adjourned by President Perry at 2:25 PM.

Respectfully submitted,

Susan M. Wooden

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IBSOM Secretary