

**IBSOM Executive Board Meeting Minutes
Ann Arbor, Michigan
1-16-09**

Members present:

Name	Affiliation	School District
Ric Perry, Ed.D.	President	Portage Public Schools
Lynne Nagy	Vice President	International Academy, Bloomfield Hills
Linda Trepanier	DP Vice President	Portage Northern High School, Portage Public Schools
Jason Rubel	MYP Vice President	Andover High School, Bloomfield Hills
Jean Ramseyer	PYP Vice President	Lone Pine Elementary & West Hills MS, Bloomfield Hills
Susan Wooden	Secretary	Owosso Public Schools
Denise Bresson	Treasurer	Portage Public Schools
Suzy O'Hara	Member At-Large	Troy Public Schools
Sally Dunlop	Member At-Large	Fenton Public Schools

Dr. Richard Perry, IBSOM President called the meeting to order at 1:00 PM. Board members shared highlights about IB programming in their districts. Lynne Nagy was congratulated on her recent promotion to Head Master of the Bloomfield Hills International Academy upon the recent retirement of Bert Okma. Jason Rubel was also congratulated for his recent promotion to Associate Principal of Andover High School in Bloomfield Hills and on the birth of his infant daughter. Perry outlined the agenda for the day.

Approval of Minutes:

Suzy O'Hara moved to accept minutes from the November 11, 2008 IBSOM, third, Bi-Annual General Meeting at Oakland University. Lynne Nagy supported the motion. The minutes passed.

Wrap-up from fall Symposium:

Dr. Perry advised that satisfaction survey results from the November 10, 2008 IBSOM Symposium have been sent to both outside presenters, Dr. Steve Hreha and Roger Dowd and that he will send the remainder of survey results to our internal presenters.

Treasurer's Report:

IBSOM Treasurer, Denise Bresson presented members with an update from the third, bi-annual IBSOM Symposium held at Oakland University in Rochester, Michigan. A total of approximately \$20,000-\$25,000 was collected. After expenses, a total of \$10,100 remains in the IBOSM checking account. A \$500 air fare expenditure is expected for Lynne Nagy's attendance at the upcoming IB Regional Meeting in Vancouver. Bresson explained that Mike Meyer, of Portage Public Schools, is the IBSOM Web Master and that he has been paid for his diligent maintenance of the site. Bresson advised Board members to email Meyer at mmeyer@portageps.org with items that are pertinent to the IBSOM membership.

Dr. Perry informed members that, because IB SOM has experienced increased revenue, the organization will need to reclassify itself. Additionally, expenses were higher for the 11-10-08 Symposium than those in the past.

Planning for 6-1-09 Symposium:

Board members discussed various location ideas for the June Symposium and General Meeting. Dr. Perry had materials with him, which outlined several sites. Macomb ISD was discussed as a possibility. This venue will be researched by Denise Bresson.

The Plenary sets the tone for the day and members agreed that this session must be designed with intentional forethought. Jean Ramseyer advised that she had investigated the possibility of Stan Burgoyne being the Plenary speaker, but he is unavailable on June 1, 2009. Other ideas for the Plenary include Dr. Zhao who speaks about international education, not necessarily International Baccalaureate. Maria Hersey is a possibility. She is well-known and has extensive experience with IB. Dr. Perry suggested a couple of people he met at the IB Regional Meeting in Vancouver. Suzy O'Hara will contact Hersey and see whether she's interested and available. Dr. Perry also suggested David Connely who wrote the book *College Knowledge*. Additional discussion about having a futurist speak at the Plenary also took place.

PYP, MYP, DP needs, expressed by schools at the General Meeting in November, were discussed along with possible presenters. Notes included:

- Special education is of high interest.
- Jenny Reed, Manager of Special Needs, currently residing in the United Kingdom, is a possible presenter.
- Roger Dowd has already been requested back, according to survey results, to specifically speak about assessment. He is available.
- Inquiry is also a suggested topic.
- Various formats for moving participants through sessions were discussed.
- An IB student panel or round-table discussion is an interesting option for IB educators to hear testimonials from students who have benefited from IB instruction.

Dr. Perry concluded with options for presenters, topics, and contact information for the fall 2009 Symposium.

Planning for 6-2-09 General Meeting:

Dr. Perry advised that he will keep the format for the IB SOM General Meeting open. Board members agreed that it would be interesting to procure a speaker for the General Meeting.

MASA Update:

Dr. Perry announced that part of the 2009 Midwinter Pre-conference for the Michigan Association of School Administrators will be held at Portage Central High School, where visitors will observe Portage's International Baccalaureate Program in action, touring classrooms and speaking with IB Teacher Coordinators. The visitation takes place Wednesday, January 28, 2009 from 9 AM – 12 PM.

IBSOM Scholarship Form and Process:

Dr. Perry suggested that IBSOM begin offering students a scholarship. Linda Trepanier shared various scholarship forms, which she had collected previously, with Board members. The IBSOM scholarship will be offered to IB Diploma Candidate students only and will total \$1,000 to be used for college expenses. The scholarship will be awarded via the use of a needs-based rubric. Students who are in twelfth grade *this year* may apply. Denise Bresson suggested placing the form on the IBSOM Web site. Bresson advised that the IBSOM Board will evaluate the applications. Dr. Perry discussed the importance of adhering to a specific rubric, which generates a mathematical calculation/ranking, and that students' names will not be visible on the application when Board members evaluate the applications. Board members discussed other related criteria. Discussion included the possibility of assessment scores, a written narrative, identified goals, an explanation of financial need. Financial need data could be kept separate with a different form (i.e. Financial Aid Form, FAF).

A cover statement will be drafted and posted on the IBSOM Web site. It will explain specific criteria regarding the scholarship. Dr. Perry advised Board members that there is a time commitment involved, on their part, devoted to sorting applications according to financial need and to reading the applications. Trepanier discussed various examples of needs-based questions on the application templates. She concluded by outlining additional topics for the Board's consideration.

Dr. Perry will use an example scholarship form as a template, edit it, and send it to Board members for input. Once the form is finalized, it will be posted on the IBSOM Web site for students to begin using.

Ad in IB Source:

An ad will be published with IB Source indicating that the fall IBSOM Symposium will be held November 2, 2009 and the General Meeting will follow on November 3, 2009.

IBSOM's Support of the IBNA:

It was moved by Denise Bresson and supported by Jean Ramseyer that IBSOM submit a check in the total of \$1,000 to the International Baccalaureate Schools of North America to financially assist the sponsorship of the upcoming conference in Quebec City. After favorable discussion, the motion passed.

IBSOM: Where do we go from here?

Board members discussed the progress of subcommittees of IBSOM's *Achieving Our Mission Work Groups*, which were created at the first IBSOM General Meeting in 2007. The four work groups include:

- Improve university recognition
- Spur legislative action in support of our work
- Serve as a liaison of MDE
- Offer symposia and training in PYP, MYP, DP

Members discussed ways to assist with communication to the IBSOM membership about the progress that committees make each year. Denise Bresson suggested setting up a list serve to share progress. Related discussion included Dr. Perry requesting a letter of IB support from L. Brooks Patterson. It was agreed that IBSOM would benefit from developing a comprehensive, 3-5 year plan outlining goals and strategies. This is a discussion for the whole membership, but Board members who have ideas about the plan's goals/strategies should inform Dr. Perry.

Dr. Perry adjourned the meeting at 4 PM with a motion and support from the IBSOM Executive Board.

Respectfully submitted,

Susan M. Wooden

Susan M. Wooden, Secretary
IBSOM, an Association of International Baccalaureate World Schools