

**IBSOM Executive Board Meeting Minutes**  
**Ann Arbor, Michigan**  
**4-17-09**

**Members present:**

Name	Affiliation	School District
Ric Perry, Ed.D.	President	Portage Public Schools
Lynne Nagy	Vice President	International Academy, Bloomfield Hills
Linda Trepanier	DP Vice President	Portage Northern High School, Portage Public Schools
Jason Rubel	MYP Vice President	Andover High School, Bloomfield Hills
Jean Ramseyer	PYP Vice President	Lone Pine Elementary & West Hills MS, Bloomfield Hills
Susan Wooden	Secretary	Owosso Public Schools
Denise Bresson	Treasurer	Portage Public Schools
Suzy O'Hara	Member At-Large	Troy Public Schools
Sally Dunlop	Member At-Large	Fenton Public Schools

Dr. Richard Perry, IBSOM President called the meeting to order at 1:00 PM. Board members shared highlights about IB programming in their districts. Perry outlined the agenda for the day.

**Treasurer's Report:**

IBSOM Treasurer, Denise Bresson provided members with a comprehensive financial update.

- Bresson emphasized the importance of Board members filling out Conference Reimbursement Forms and sending them to her with corresponding receipts. She asked for submissions prior to the first week in May so that she would have paperwork in order for tax representatives.
- Original paperwork (i.e. 5013c), which was generated when IBSOM was created, stated that IBSOM wouldn't have more than \$30,000 in the IBSOM account at any given time. Keep this in mind. We may have to reclassify.
- Currently, IBSOM has approximately \$30,521.26 in our account and an additional \$1,000 for IBSOM Scholarships. We received \$23,475 in revenue from MASSP from the Third, Bi-Annual IBSOM Symposium held at Oakland University in Rochester, Michigan.
- Taxes for IBSOM will be approximately \$500-\$600.

Dr. Perry mentioned that Susan Meyers will donate food at the upcoming Fourth, Bi-Annual IBSOM Symposium held at Macomb ISD on June 1, 2009.

Suzy O'Hara advised that twelve rooms are currently being held at the Marriott Courtyard Hotel for the IBSOM Symposium.

**Planning for 6-1-09 Symposium:**

It was confirmed that the Fourth, Bi-Annual IBSOM Symposium will be held at the Macomb County Intermediate School District on Monday, June 1, 2009 and the General Meeting at the same location on Tuesday, June 2, 2009.

John Barell, internationally renowned speaker and author of *General Inquiry* is the presenter for the Plenary. It was noted that he will also facilitate a PYP session during the day. Discussion ensued about how he's been an inquirer all his life and has written several other books about inquiry. Suzy O'Hara discussed three of Barell's books: *Problem Based Learning: An Inquiry Approach*, *Why Are School Buses Always Yellow? Teaching for Inquiry Pre-K to 5*, and *Developing More Curious Minds*. O'Hara enthusiastically endorsed Barell as IBSOM's Plenary speaker. Denise Bresson advised that we will allow him to showcase his books and that our IB Source representative may have Barell's books available for participants to purchase. Barell's PYP session is appropriate for individuals who have already attended a Level I training and have done some unit planning. Participants will learn how to incorporate inquiry into the PYP classroom and how to design units that require authentic inquiry in the classroom.

The MYP session will be facilitated by Roger Dowd who will conduct the second part of his initial presentation on unit planning, assessment, and grading. This session is appropriate for individuals who have already attended a Level I training and have done some unit planning. Teachers will develop units and assessments, learn how to select the appropriate assessment criteria, and modify rubrics. They will also gain experience with scoring and converting scores into traditional grades.

The DP session will be specifically geared toward Heads of School, IB Coordinators, Language A teachers, and history teachers. This session will be for experienced teachers who have attended a level I training.

Additional discussion about the sessions included Linda Trepanier suggesting that we offer only PYP and MYP in June to help narrow the focus. Denise Bresson advised that the entire Macomb ISD is ours to utilize. Dr. Perry suggested that we may have a Head of Schools session for DP principals, superintendents, and Board of Education members. Burt Okma may be available for this particular venue and Perry will investigate this possibility. Board members agreed that Language A and/or history are good session topics for DP because everyone teaches it. Sally Dunlop suggested marketing the June Symposium as a "team" concept with administrators, IB Coordinators, and teachers.

The tentative morning schedule for the Fourth, Bi-Annual IBSOM Symposium at Macomb ISD is:

8:00 – 8:30 AM Registration

8:30 – 9:45 AM Plenary

10:00 AM Break-out Sessions

Susan Meyer is our Macomb ISD contact and will be in attendance on June 1 and 2. We will try to provide our own technology.

IBSOM executive board members agreed that an advertisement for the June Symposium should include dates for the November 11, 2009 Fifth, Bi-Annual IBSOM Symposium and November 12, 2009 General Meeting.

### **Planning for 6-2-09 General Meeting:**

Board members agreed that it would be interesting to procure a speaker for the General Meeting. Dr. Perry advised that Dr. Zhao, who speaks about international education and international mindedness, might be a possibility for the General Meeting. Denise Bresson offered a biography on Zhao's interests and eagerness to speak to IBSOM. He sees internationalism as *more* than offering Language A. He has ideas for increasing IBSOM's potential for internationalism efforts (i.e. international exchange program). We would like to market IBSOM with a new international exchange program.

Per Article V, Section 2 of the IBSOM Constitution & By-Laws, Dr. Perry advised that the IBSOM general membership will vote on the positions of president, secretary, and one at-large member at the upcoming General Meeting on June 2, 2009.

### **Other Financial Business:**

The IBSOM Board discussed that, if IB Source agrees, we'll refrain from offering a \$1,000 scholarship this year and offer a \$2,000 scholarship next year. Denise Bresson moved that we refrain from offering a \$1,000 scholarship this year and offer a \$2,000 scholarship next year, pending approval from IB Source. Jean Ramseyer supported the motion and it passed unanimously. Dr. Perry will investigate the possibility.

Bresson moved to offer a \$3,000 donation (total) to the International Annual Meeting in Quebec City and to also provide a promotional item that includes the IBSOM logo. The donation will not exceed \$3,000. The motion was supported by Suzy O'Hara and passed with a unanimous vote.

Dr. Perry will ask for a donation from Chartwells to be the sole sponsor of IBSOM's Symposium.

Bresson moved that we approve expending an IBSOM promotional item, not over \$5.00 each, to IBSOM Member Schools attending the upcoming June 1<sup>st</sup> Symposium. Sally Dunlop supported the motion and it passed unanimously.

### **Approval of Minutes:**

Susan Wooden moved to accept minutes from the January 16, 2009 IBSOM Executive Board Meeting in Ann Arbor, Michigan. Jason Rubel supported the motion. The minutes passed.

### **Recognition Event:**

Dr. Perry discussed a recognition event. Under IBSOM's status as a non-profit 5013c organization, local school districts could use IBSOM's 5013c for banking purposes. A non-interest bearing savings account offers us a way to establish a checking/savings account through IBSOM. (Keystone Bank)

Dr. Perry adjourned the meeting at 3:30 PM with a motion and support from the IBSOM Executive Board.

Respectfully submitted,  
*Susan M. Wooden*

Susan M. Wooden, Secretary of IBSOM, an Association of International Baccalaureate World Schools